AV-CANADA™
extraordinary presentation technologies

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WINDOOR

Audio Visual Equipment Rental Trade Show Order Form

Company Name:	Show Name: WINDOOR 2018
	Facility: CENTRE DES CONGRESS DE QUEBEC
Ordered By:	Room:
Address:	Booth #:
City: Prov./State:	On-site Contact:
Postal Code/Zip Code:	Date Required: DEC.2/18 Time Required:
Tel: Fax#:	Date Finished: DEC.5/18 Time Finished:
Email:	Method of Payment: ***ALL ORDERS MUST BE PREPAID***

Multi-Media Computer Equipment:

Qty.	Equipment Description	Prepaid Day Rate (Nov.15, 2018)	Standard Day Rate	X Days	= Total
	32" Flat Screen Monitor	$200.00	$300.00		
	37" – 40" Flat Screen Monitor	275.00	375.00		
	46" – 50" Flat Screen Monitor	375.00	475.00		
	60"-70" Flat Screen Monitor * ($100 extra labour req'd)	450.00	600:00		
	Dual Pole Floor Stand (for above LCD's & Plasma's)	100.00	200.00		
	46" Professional Digital Display Kiosk (Please call for more information)	600.00	675.00		

If applicable, please specify the computer(s) model name & number: ----------

NTSC Video Equipment Unless Specified Otherwise:

	Media Player – required if showing PowerPoint or Video's	65.00	75.00		
	54" Black Draped Monitor Stand(42" Monitor or Less)	80.00	100.00		
	6 x 6 Tripod Screen	40.00	60.00		
	SOUND SYSTEMS AVAILABLE UPON REQUEST	Please Call	Please Call		
	LED VIDEO WALLS & LED SCREENS AVAILABLE UPON REQUEST	Please Call	Please Call		

****We are always updating our inventory. Please call if it's not listed****	**Equipment Rental Sub Total**	
****WE ACCEPT FOR YOUR CONVENIENCE****	Labor includes a 30 minute window. If client is not present within the time requested above an additional charge of $100.00 for every 30 minutes client is late will be added to final invoice.	**$100.00**
[ ] VISA [ ] MASTERCARD [ ] AMERICAN EXPRESS	Delivery and Pickup	**$125.00**
CREDIT CARD #:	Additional labour - If more than 30 minutes required for set up	If applicable
EXPIRY DATE: (MM/YY)	Optional Insurance Fire & Theft – Add 5%	
CARDHOLDER NAME:		
CUSTOMER SIGNATURE:	SUB TOTAL	
CHEQUE amount to be forwarded [ ] CHEQUE # **Please make cheque payable to AV-CANADA INC.**	Harmonized Sales Tax - 13% H.S.T. (R131538092)	
Please send all orders to the attention of: Gene Hondzio - gene.h@av-canada.com or fax (905) 566-5511	**PAYMENT ENCLOSED**	

IT IS UNDERSTOOD AND AGREED THAT THE CUSTOMER ACCEPTS FULL RESPONSIBILITY FOR ANY LOSS OR DAMAGE TO THE EQUIPMENT UNTIL IT IS RETURNED TO THE LESSOR. ANY CANCELLATIONS MUST BE RECEIVED IN WRITING 10 DAYS PRIOR TO THE DELIVERY TIME, OTHERWISE FULL PAYMENT IS DUE. FOR BEST AVAILABILITY PLEASE FAX THE ORDER ASAP. WE THANK YOU IN ADVANCE!